

Type of certification Personnel Activity Report (PAR)



Chief Tahgee Elementary Academy

7400F

Type of Certification (PAR)

Semi-annual (*single cost objective 100%*)

Personnel Activity Report (PAR) (*multiple cost objectives*)

Substitute System (*multiple cost objectives with predetermined, set schedule*)

Type of Schedule:

Daily

Weekly

Biweekly

Semi-Monthly

Other: _____

Employee: _____ Position: _____

Reporting Period:

Cost objective (program activity)	Fund Code-Program Function Code	Program	Distribution of Time (percentage or hours)
Total			100%

Employee's Signature

Date

I hereby certify this report is an accurate representation of the total activity expended during the period indicated.

Supervisor's Signature

Date
